

CISP Legal Guardian Contract

Please, carefully read the following regarding the appointment of a legal guardian as required by Czech law and CISP. Parents who would like for their child(ren) to attend CISP while living with legal guardians must investigate what their own passport country's embassy requires in regards to legal guardianship.

CISP recommends that the legal guardian be no younger than 25 years old and at least 10 years older than the child(ren) for whom they are caring.

In order to fulfill the requirements of CISP, the legal guardian must agree to provide the following for any child(ren) with whose care they have been entrusted:

1. Appropriate accommodations, healthy meals and snacks, laundering of clothes, other basic care etc.
2. Able and willing to make all parental decisions regarding the care, discipline, medical treatment, and upbringing of the child(ren).
3. Apart from emergencies, a good legal guardian should take an interest in the child's development and progress, as well as supporting the school in the development of the child's overall physical, emotional, and mental well-being.
4. Provide a home-away-from-home environment for the student during holiday breaks when the student is not at school.
5. Attend parent/teacher conferences and/or meetings and report the information back to the parents at regular intervals.
6. Monitor the academic and social development of the student entrusted to their care. Parents should have confidence that when their child is in need of help or advice; the legal guardian will be available to assist their child whenever support is needed.

FINANCIAL PENALTIES FOR CHANGES TO GUARDIANSHIP

1. Failure to notify CISP if Parents leave the Czech Republic

If the parent(s), with whom the student resides, leave the country they are required to provide email notice to the [CISP Attendance office](#) that includes dates of travel, contact information for the parents, AND contact information for the person(s) responsible for the care of their student during their absence.

If both parents leave the country for more than one week, they are required to complete Legal Guardianship paperwork for their student. If proper Legal Guardianship requirements are not met and CISP discovers that the enrolled student is *NOT* living with the parent(s), CISP will remove the student from all classes and/or impose a penalty equal to one quarter's tuition and fees.

2. Change of approved Legal Guardian

If a student has been approved by the School Director to enroll at CISP while living with a Legal Guardian, written notice must be provided to CISP at least one month in advance if the approved Legal Guardian will change. In the event that proper notice *is not given* to CISP, and it is discovered that the student is NOT living with the approved Legal Guardian, then CISP will remove the student from all classes and/or impose a penalty equal to one quarter's tuition and fees.

Please sign this page in **blue ink**.

Parent 1 signature

Parent 2 signature

Legal Guardian signature

CISP Legal Guardian Contract

Parents please read the following statements and sign in blue ink.

I/we agree to fully explain to my child(ren) what behavior is expected of the child while in the care of the approved legal guardian; this includes obedience to the legal guardian.

I/we will complete the following as required by CISP for all students living with a Legal Guardian:

- 1) Interview with Parents and Legal Guardian by the School Director or other school official.
- 2) Completed [Appointment of Legal Guardianship Document](#), notarized in the Czech Republic in both English and Czech.
- 3) Health insurance with repatriation (if a child has a serious injury, the child will be immediately sent home by plane in first class).

I/we understand that our student will not be permitted to begin classes until the above items are completed and approved by CISP.

Name of Student	Grade level	Date of Birth
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Parent 1 Signature	Parent 1 Printed Name	Date
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Parent 2 Signature	Parent 2 Printed Name	Date
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Legal Guardian please read the following statements and sign in blue ink.

I understand all information on this form and the responsibilities expected of me as legal guardian.

I understand the expectation of care required of me in agreeing to legal guardianship of the child listed above.

Guardian Signature	Guardian Printed Name	Date
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